TENDRING LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS THURSDAY 20 OCTOBER 2016 – 5PM COUNCIL CHAMBER, THORPE ROAD, WEELEY CO16 9AJ		
Chair	CC Member Mick Page	
Panel Members	CC Member Alan Goggin, CC Member Andy Wood, CC Member Paul Honeywood, CC Member Ivan Henderson, CC Member Carlo Guglielmi, CC Member Colin Sargeant, TDC Member Nick Turner	
Other attendees	Sonia Church (SC) – Highways Liaison Manager Joe Hazelton (JH) – Highways Liaison Officer Steve Gove (SG) – TDC Task Force Manager	
Secretariat	Lizzie Ridout – TDC Deputy Management & Members' Support Manager	

Item:	Action:	Owner:
1.	Welcome and Introductions: Cllr Page welcomed all to meeting.	Cllr Page
2.	Apologies for absence None	Clir Page
3.	Declarations of interest None.	All
4.	Minutes of meeting held on 16th June 2016 to be agreed as correct record. Agreed.	All
5.	 Update on Public Questions from 16 June 2016 Speeding concerns on B1027, Alresford – VAS has been agreed however Alresford Parish Council continue to request 30mph limit to be introduced. Wellesley Road, Clacton – Cllr Sargeant has made an application for this site which has been passed to valuation stage. St Johns Road, Clacton – application has been received. 	Clir Page

	 Meadow Way, Jaywick Sands – Site has been visited and monitoring carried out. It was agreed that the £4k funding for the Feasibility Study which has been programmed for the 2017/18 financial year will be changed to a Total Scheme to incorporate the design and build out of the kerb line to deter drivers from entering a one-way street in the wrong direction. Once the cabinet member has fully signed off the change of scope then the scheme can move forward. Lawford A137 – two schemes in this area including VAS's signage and lining due in 2017/18 financial year. Burcarts Corner, Clacton – Design and options have been received and a dual puffin crossing has ben recommended. £260k will be needed to move to implementation stage. 	
6.	Public Questions	
	Cllr Page advised the Panel and members of the public that the Tendring LHP is the only panel that allows public questions in the meeting and the panel was keen for that to continue. However, due to the limited time allowed for public participation, he requested that for future meetings all questions should be forward to the relevant County Member prior to the meeting. This would enable officers to provide more informed answers to queries.	CIIr Page
	 Jaywick Lane, Clacton – Michaela Owen raised concerns over speeding and highlighted the volume of usage. It was agreed that speed surveys would be arranged. 	JH
	 Frating Abbey Farm Road – Richard Harvey expressed concern that the road is being used as an alternative to Thorrington crossroads with speeding a regular occurrence. Both Thorrington and Great Bentley Parish Councils are supportive. Cllr Goggin has also discussed with Parish Councils. It was agreed that Highways would be asked for options and an application formalised. 	JH
	 Church Road, Thorrington – John Saint requested an update to the footpath request in Chapel Road. This is on the Approved Scheme List for 2017/18. 	JH
	 Mountview Road, Clacton – A resident highlighted speeding issues. This is already on the Potential Schemes List and is in validation, awaiting speed survey results and funding. 	JH
	 Whitehall Academy, Clacton – Scheme is on Potential Schemes List and is in validation. 	JH
		JH

	 Wellesley Road, Clacton – A resident advised of continual 	JH
	speeding and submitted a police survey to the Panel. Highways Officers will investigate.	JH
	 St John's Road, Clacton – an application has been received. 	
	 Brooklands, Jaywick Sands – A representative from the Jaywick Sands Happy Club raised concerns about narrow roads, lack of footpaths and large vehicles. Highways Officers will investigate. 	JH
	 B1027, Alresford – Frank Belgrove on behalf of Alresford Parish Council thanked the Panel for the VAS however is keen for the speed limit to be reduced to 30mph. Highways Officers will investigate. 	Cllr
	 Harwich Road/Ardleigh Road, Great Bromley – Richard Perry raised concerns over speeding in two areas of the village. The local Speedwatch has captured evidence. Funding for two VAS's has been received but installation needs to be arranged. Officers advised that speed surveys need to be carried out via a request from Cllr Guglielmi. 	Guglielmi
	 Rural Areas, Tendring – Cllr Baker on behalf of Lawford Parish Council. Concerns of speeding in rural areas but notes there is no mention of requesting Police to enforce. Also passed on thanks to Panel for recently installed bus shelters. 	Cllr Page/JH
	 Harwich Road/Frating Road, Great Bromley – Cllr Nicholls expressed disappointment with the Officer report and advised there is an accident every week at this site. Cllr Page advised he was happy to meet with Cllr Nicholls and Joe Hazleton at the site, and a speed survey will be arranged also. 	JH
	 B1027 Pump Hill to Thorrington – A resident highlighted the inconsistent speed limits along this stretch of road. Officers advised this is being investigated. Cllr Goggin advise he had presented a petition on this matter. 	
7.	Approved Works Programme Update (Report 2)	
	Joe Hazelton reported that six schemes had been completed and advised the Panel of the available updates on individual schemes contained in the report. Members raised queries as follows:-	
	 No.36 – Vista Road/Skelmersdale Road junction, Clacton – Cllr Sargeant stated that this action might not be sufficient. Officer advised will monitor. 	JH
	 No.41 – Cloes Lane, Clacton – Officer to confirm completion date. 	JH

	 No.38 – Pathfields Road, Clacton – Cllr Wood questioned the three year delay. Officer advised that feasibility study is underway. No. 34 – Church Road, Thorrington – Cllr Goggin asked for clarity 	JH
	 of date for design. No. 56 – Little Clacton Road, Clacton – Cllr Wood questioned why footpath had been requested. He also advised that chevrons are needed on the double S bend. Potential for developer to assist and look to remove scheme. 	JH
	 No. 50 – Meadow Way, Jaywick Sands - It was confirmed with the panel that LTEN162005 – Meadow Way, Jaywick (£4,000) – Feasibility Study which has been programmed for the 2017/18 financial year will be changed to a Total Scheme to incorporate the design and build out of the kerb line to deter drivers from entering a one-way street in the wrong direction. Once the cabinet member has fully signed off the change of scope then the scheme can move forward. 	JH
	 Nos 46 & 47 – A137 Station Road, Lawford – Cllr Guglielmi questioned timescale on scheme. Officer advised design in April 2017 with possible start in January 2018. 	JH
	 No. 69 – Steam Mill Road, Bradfield – Officer advised that if the panel is in agreement, the scheme could be assigned funding for an engineer. Ian Davidson (CEO of TDC) spoke regarding this scheme and advised he had spoken to Alan Lindsay (ECC) regarding the hazardous route for schoolchildren and was under the impression that funding was already in place. Officer advised that funding had been agreed but not carried over. Suggested a further meeting to discuss with all parties and start consultation with residents Officer advised that details of objectors cannot be released but officers can write to objectors. 	SC
	ACTION – Meeting with all parties to be arranged	
8.	Potential Schemes for consideration by Panel in 2016/17 (Report 3)	
	Officers advised that as the Local Highways Panel Capital Budget of £395,000 for 2016/17 had been fully recommended by the Panel and signed off by the Cabinet Member, the Potential Schemes List represented those projects which the Panel could consider for funding in 2017/18.	
	On the Potential Schemes List, there were currently potential schemes with an estimated £707,700.	
	Officers advised the Panel of the available updates in the report.	

9.	Section 106 update	
	No.1 – Little Clacton Road, Traffic Calming. Officers advised that they would clarify and progress with an update re Bloor Homes possibly providing S106 funding.	JH
	Cllr Henderson requested further details regarding S106. Cllr Guglielmi advised that TDC's Clare David had details of S106 works and funds. Officers advised they will contact Mrs David and circulate details.	JH
	Highways Rangers report	
	The Panel thanked the Highways Rangers team for the excellent work they provided across the District.	
10.	AOB	
	Cllr Turner asked officers about Travel Plans for Schools – Officers advised that they are written by school themselves and all school have one. Cllr Wood advised he was meeting the travel team at ECC and would request further information for Cllr Turner.	Cllr Wood
	Cllr Goggin praised the use of microphones and of the electronic maps used throughout the meeting which provide a useful visual aid, particularly in the public participation section of the meeting.	
11.	Date of next meeting:	All
	Thursday 5 January 2017 commencing at 5pm.	
	The pre-meet will commence at 4pm on the same date in Room 34.	